

NOTIFICATION NO. 04/2015

Applications are invited from eligible candidates in prescribed proforma for filling up of the post of Legal Officer on Contract basis in Southern Power Distribution Company of Telangana State Limited.

The desirous eligible Candidates may submit the application in prescribed format well in advance not later than 30-01-2016 by 05:00 PM addressed to the Chairman & Managing Director, TSSPDCL, Corporate Office, 6-1-50, Mint Compound, Hyderabad – 500 063, Telangana, India.

I. Eligibility

1. Age: The applicant shall not have crossed the age of 45 years as on the date of publication of Notification. Relaxation upto 5 years for the candidates of SC/ST/BC communities.

2. Qualification: Law Graduate with more than 10 years of experience in dealing with Legal matters.

3. Tenure: The tenure of appointed candidate shall initially be for a period of two years on contract basis renewable on yearly basis depending upon the necessity and on the satisfactory performance of the appointee

4. Company Profile:

TSSPDCL was incorporated under the Indian Companies Act, 1956 and is a wholly owned State Government Company. The Company is presently engaged in Distribution and retail supply of electricity in the five districts of Telangana State i.e. Hyderabad, Rangareddy, Mahabubnagar, Medak and Nalgonda.

5. Emoluments: Consolidated Pay of Rs.54,480/- per month including all allowances.

6. Job Profile:

The Legal Officer shall look after all Court Cases pertaining to Service & Non-Service matters in TSSPDCL.

The Legal Officer shall render legal opinions, scrutinize the para wise remarks prepared by the concerned Officers etc., Co-ordinate with the SLCs & BLCs and arrange to file Counters etc. and undertake other works entrusted by the management from time to time.

II. SUBMISSION OF APPLICATIONS:

1. The applicants are required to go through the notification and decide themselves as to their eligibility for this recruitment carefully before applying.
2. The applicants have to submit the application along with relevant enclosures well in advance. Application received after the due date will be rejected. The TSSPDCL will not be responsible for the postal delay.
3. Incomplete/in-correct/in-eligible application form will be summarily rejected. TSSPDCL under any circumstances will not entertain the information if any furnished by the candidate subsequently. Applicants should be careful in filling up the application form at the time of submission. If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at later state.
4. The applicants should not furnish any false/tampered/fabricated information or suppress any material information while filling of the application form.
5. The decision of the management on the selection of the candidate will be final.

The Southern Power Distribution Company of Telangana State Ltd (TSSPDCL) reserves the right to modify/cancel the Notification and/or Recruitment Process at any stage without assigning any reason.

CHAIRMAN AND MANAGING DIRECTOR

APPLICATION FOR THE POST OF LEGAL OFFICER

PHOTO

1. Name of the applicant in full :

2. Father`s Name :

3. Date of Birth :

4. Applicant belongs to :
OC/SC/ST/BC

5. Educational Qualifications :

6. Permanent Address :

7. Address for Communication :

8. Telephone/Mobile No. :

9. Native District :

10. Positions held previously : Post Held From/To Nature of work

11. Relevant Experience :

Place: APPLICANT SIGNATURE

Date

Note: Applicants are requested to attach the CV if any along with the documents in support of work experience and educational qualifications etc.